



National Career
Development
Association

Career Practitioner Supervision Training & Credentialing Program

Training Dates: October 20, 2025 through January 31, 2026

NCDA offers 45-hour training in career practitioner supervision. The Career Practitioner Supervision (CPS) Training is essential to guiding new career practitioners as they transition into the role, helping more experienced professionals develop their practical skills, and contribute to the broader field of career development so that it can adapt and grow with new challenges and trends within the world of work.

Location: Virtual

Registration Fee: \$1600 (NCDA member); \$1800 (non-member). Fees include training manual and CSCP application fee. Please note that you must meet [CSCP criteria](#) to apply for CSCP credential.

[Online Registration](#) must be completed by October 13, 2025.

Trainers: Dr. Brian Hutchison and Dr. Tina Peterman

CEUs, Certificate and Credentialing:

Each participant who successfully completes the training will receive 45 contact hours of continuing education hours and an NCDA Certificate of Completion. Participants may be eligible to apply for the [CSCP Credential](#).

Join us to explore essential supervision theories, enhance ethical supervision practices, and craft a robust framework for effective supervisory approaches. This program equips participants with advanced tools to boost performance, develop skills, and foster self-awareness, empowering them to lead with confidence and impact.

Topics will include:

- What is Supervision and Why is it Important
- Ethics: Decision-Making and Supervision
- Supervision Skills
- Multicultural Aspects of Supervision
- Components of Supervision of Career Practitioners
- Three Models of Supervision of Career Practitioners
- Group Supervision and Supervisor Roles
- Elements of Developing a Supervisory Relationship
- The Administrative Side of Supervision
- Technology Considerations and Supervision
- Planning for Ongoing Supervision
- The Supervisory Working Alliance
- Supervision Tools to Improve Performance, Build Skills and Self-Awareness
- Evaluation of Supervisee Performance

Training Overview

- **Format:** Weekly live 90-minute virtual sessions (choose Tuesdays 5pm PT/8pm ET or Fridays 8am PT/11am ET).
- **Dates:** October 20 – December 15, 2025 (with post-work through January 31, 2026).
- **Cohort Size:** Limited to **30 participants** for high engagement and personalized feedback.
- **Delivery:** Combination of pre-work, live interactive sessions, journals, case studies, and applied supervision projects.
- **Build your Network:** Open to professionals in education, workforce, and related fields, not just licensed counselors.

Benefits for Participants & Organizations

✓ Improve Client Outcomes

Enhance the effectiveness of career practitioners you supervise by using proven strategies to strengthen service delivery.

✓ Gain Supervision & Management Strategies

Develop advanced techniques in teaching career development concepts to practitioners on your team that apply across diverse client populations.

✓ Learn Practical Evaluation Skills

Acquire tools for supervision evaluation that can be implemented in **private practice, higher education career centers, workforce development, and vocational rehabilitation** settings.

✓ Manage Ethical Dilemmas with Confidence

Build structured decision-making skills to navigate ethical challenges, guided by the **NCDCA 2024 Code of Ethics**.

✓ Accessible to Counselors & Non-Counselors

Open to professionals in education, workforce, and related fields—not just licensed counselors.

Outcomes & Credentials

- **45 Contact Hours of Continuing Education**
- **NCDCA Certificate of Completion**
- Eligibility to apply for the [Certified Supervisor of Career Practitioners \(CSCP\)](#) credential

About the Trainers

Brian Hutchison and Tina Peterman are the authors of the NCDCA Career Practitioner Supervision Training Curriculum (Fourth Edition)

Brian Hutchison, Ph.D., LPC, CCSCC is Core Faculty of Clinical Mental Health Counseling in the School of Counseling at Walden University, USA. He received his doctorate degree in Counselor Education & Supervision from Pennsylvania State University and has worked as a career, school, and mental health counselor and clinical supervisor. Brian's career consultation and education work operates within the brand of Global Career Guy where he specializes in consultation, research, speaking, and training focused on how career development fosters mental health well-being, school engagement and social justice. He has worked in more than 50 countries and written more than four dozen publications, including the 12th Edition of *School to Career*, a career textbook for high school students and *International Practices of Career Services, Credentials, and Training Monograph*.

Tina Peterman, Ph.D., LPC, CCSCC, is a distinguished Professor at Portland State University, a Licensed Professional Counselor in Oregon, and a Certified Clinical Supervisor in Career Counseling. With over two decades of expertise as a Counselor Educator, her focus lies in Clinical Rehabilitation Counseling and School Counseling. Beyond academia, Dr. Peterman operates a private practice, offering identity-based supervision to career and mental health counselors who specialize in assisting individuals with disabilities or chronic illnesses. Her contributions extend to numerous publications in career counseling and disability studies, alongside a longstanding role on the editorial board of Career Development Quarterly. Dr. Peterman is passionate about training career development professionals globally to enhance support for clients with disabilities.