

# Training Programs





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## *Who is NCDA?*

The National Career Development Association (NCDA) provides professional development, publications, standards, and advocacy to practitioners and educators from around the world who strive to inspire and empower individuals to achieve their career and life goals.



## *NCDA Training Programs*

As the premier leader in career development training and education services, the National Career Development Association (NCDA) provides programming and credentials in a diverse set of training programs. Each program serves a specific audience and offers informed practices for research, development, and delivery of career development services.

NCDA training and education products, services and leaders are dedicated to providing the best career development training programs available.

## *Why Choose NCDA?*

- NCDA has the longest history of career development content delivery and design of any career development association (NCDA was founded in 1913)
- NCDA training leads to industry-recognized credentials
- NCDA has an established network of highly skilled qualified instructors and master trainers located around the world
- NCDA training programs are based on evidence-informed career-related research



# FCD

## Facilitating Career Development Training (FCD) and Certification

### *What is the NCDA Facilitating Career Development Training (FCD) and Certification Program*

The NCDA FCD Training and Certification Program is NCDA's premier offering, encompassing all aspects of career development; it equips participants with essential foundational skills to deliver effective career services to diverse individuals and groups around the world. Training is 120 hours in length and is typically 8-14 weeks in length. Training schedule and content can be customized.

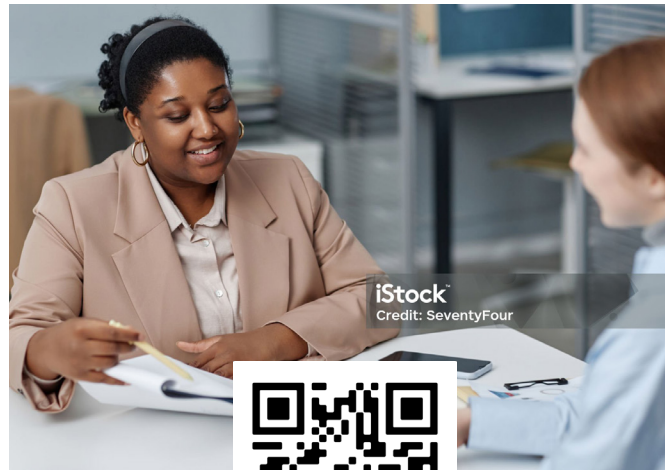
### *Who is eligible to take the NCDA FCD Training?*

The NCDA FCD Training program is specifically designed for individuals or organizations seeking to deliver career development services, with no prerequisites required. Participants from diverse educational backgrounds and work experiences will gain foundational skills in career development. The training offers comprehensive instruction in core career development competencies, equipping participants to provide high-quality services to a wide range of populations, including K-12 students, college and university communities, workforce development initiatives, government programs, veterans, justice-involved individuals,

and those undergoing career transitions. These versatile skills can be applied across various settings, populations, and countries with career development needs. The NCDA FCD Training Program has been successfully implemented both in the United States and internationally.

### *Earn Industry-Recognized Credentials*

Successful completers of the NCDA FCD Training Program are eligible to apply for the NCDA competency-based Certified Career Services Provider (CCSP) Credential or the Certified Master of Career Services (CMCS).



# School Career Development Advisor (SCDA) Training and Certification

# SCDA

## *What is the NCDA School Career Development Advisor (SCDA) Training and Certification Program?*

The NCDA SCDA Training and Certification program is tailored for professionals who support K-12 students in preparing for meaningful careers and managing their future work lives. This program equips participants to collaborate with school staff and external partners to design, implement, and monitor school- and community-based initiatives. These efforts aim to enhance students' readiness to enter the job market with the skills, knowledge, and credentials needed to succeed. Examples of such initiatives include career education programs, partnerships with business and industry leaders, and organized events like career days, job fairs, or internships/externships.

Training includes 48 hours of instruction and is typically completed within 6-8 weeks. For those without a solid foundation of career development skills, it is recommended to complete the FCD Training prior to the SCDA Training. Training schedule and content can be customized.



## *Who is eligible to take the NCDA SCDA Training?*

Anyone working with the K-12 sector who helps prepare students for meaningful work and managing their careers is eligible to complete the SCDA Training Program. The SCDA Training Program has been successfully implemented both in the United States and internationally.

## *Earn Industry-Recognized Credentials*

Successful completers of the NCDA SCDA Training Program are eligible to apply for the NCDA competency-based Certified School Career Development Advisor (CSCDA).

## Career Practitioner Supervision (CPS) Training and Certification

### *What is the NCDCA Career Practitioner Supervision (CPS) Training and Certification Program?*

The NCDCA CPS Training and Certification program is designed for individuals **who are or would like to supervise** career development practitioners in a variety of settings. The program focuses on supervision models for supervisors working in

any career development setting. Those being supervised could be career counselors, career practitioners, vocational psychologists, staff in higher education, coaches, advisors, or other non-counseling environments.

Training includes 45 hours of instruction and is typically completed within a 6-8 week time period.

### *Who is eligible to take the NCDCA CPS Training?*

It is recommended that participants have at least 2 years' experience as a career development practitioner providing career services, or as an administrative or clinical supervisor to career development practitioners providing career services.

### *Earn Industry-Recognized Credentials*

Successful completers of the NCDCA CPS Training Program may be eligible to apply for the NCDCA competency-based Certified Supervisor of Career Practitioners (CSCP).







*Additional information  
about all NCDA Training  
and Certification  
programs can be found  
on the NCDA website.  
All NCDA Training and  
Certification programs  
are taught by NCDA Trained Instructors and  
upheld to a high standard. To participate in a  
training program, please visit [www.NCDA.org](http://www.NCDA.org).*

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*NCDA, the Global Leader in Career Development Education and Training*

**Join. Train. Certify. Grow.**

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