REGISTRATION FORM

NC	DA
	2019 Houston TX
GLOBAL CAREER DEVELOPMENT CONFERENCE June 27-29, 2019	Creating Career Interventions to Break Barriers: Empowering Lives and Achieving Equity

NCDA Global Career Development Conference June 27-29, 2019 • Houston, Texas

		Please check here if you are a	
first-time attendee.			

Name					
Name for Badge					
Organization					
Mailing Address					
City/State/Zip/Country					
Phone/Fax					
Email					
(please print email address clearly)					
Please identify which constituency group best describes you:					
☐ School Career Counselors & Specialists	☐ Independent Practice, B&I, and Agencies				
☐ Higher Education Career Counselors & Specialists	Counselor Educators & Researchers				

SECURE ONLINE REGISTRATION AVAILABLE AT: www.ncdaconference.org

IMPORTANT: NCDA Headquarters will not accept registrations in the office after

Professional Development Institutes	IMPORTANT: NCDA Headquarters will not accept registrations in the office after June 3. Please plan to register on-site if you wish to register after June 3, 2019.		
On-site registration cannot be guaranteed. Space is limited. Fee is PER SERIES. PDIs and International Symposium are OPTIONAL and are not included in Conference Registration fees.	Registration 2/6/19 – 6/3/19	Late Registration After 6/3/19	TOTAL
Series 1: Wed., June 26, 8:00 am − 12:00 pm (please indicate selection) □ PDI #1 □ PDI #2 □ PDI #3 □ PDI #4			
NCDA Member	\$150	\$175	\$
NCDA Student/Retired/New Professional Non-Member	\$150 \$150	\$175 \$175	\$ \$
Series 2: Wed., June 26, 1:30 − 5:30 pm (please indicate selection) □ PDI #5 □ PDI #6 □ PDI #7 □ PDI #8			
NCDA Member	\$150	\$175	\$
NCDA Student/Retired/New Professional	\$150	\$175	\$
Non-Member	\$150	\$175	\$
Full Conference Registration, June 27–29, 2019 Includes all presentations, exhibits, breaks, and NCDA Party. PDIs and International Symposium must be purchased separately.			
NCDA Member	\$475	\$575	\$
NCDA Student/Retired/New Professional	\$340	\$440	\$
Non-Member	\$575	\$675	\$
One-Day Registration Includes all presentations, exhibits, and breaks for the specified day.			
Please indicate: 🖵 Thursday 🖵 Friday 🖵 Saturday			
NCDA Member	\$250	\$350	\$
NCDA Student/Retired/New Professional	\$250	\$350	\$
Non-Member	\$300	\$400	\$

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How to Register



Securely Online at www.ncdaconference.org (preferred method) Major credit cards accepted.



Mail

Check or Credit Card accepted.
Send Registration Form and payment to:
NCDA, 305 North Beech Circle,
Broken Arrow, OK 74012



Fax

Purchase Order or Credit Card accepted. Fax: (918) 663-7058

Confirmations will be sent via email.

Cancellation Policy

Cancellations received in writing prior to June 3, 2019 will be subject to a \$50 (US funds) processing fee. Due to costs incurred on your behalf, NO REFUNDS will be given after June 3. If paying via purchase order, your organization will be required to fulfill the Purchase Order even though you do not attend due to costs incurred on your behalf. Refunds will not be given for conference no-shows due to costs incurred on your behalf.

Substitutions

Substitutions will be accepted if received in writing from the original registrant by June 3, 2019. A letter from the original registrant authorizing the substitution must be emailed to nscrimsher@ncda.org or faxed to (918) 663-7058, along with the substitute's completed registration form, by June 3. The substitute's registration fee will be subject to pricing based on her/his NCDA membership status.

Questions?

Visit our website at www.ncdaconference.org NCDA Headquarters at:

305 North Beech Circle, Broken Arrow, OK 74012

(866) 367-6232 (FOR-NCDA) or (918) 663-7060

Fax: (918) 663-7058 Email: nscrimsher@ncda.org

INTERNATIONAL SYMPOSIUM: JUNE 26, 2019

If you are attending the International Symposium, please indicate your top <u>two</u> preferences for discussion group topics below:						
☐ Technology ☐ Policy ☐ Advocacy/Social Justice ☐ Research						
NCDA Member \$150	After 6/3/19: \$200	\$				
Non-Member \$150	After 6/3/19: \$200	\$				
SPECIAL NEEDS						
Please indicate any special needs you may ha	ve. 🖵 Dietary 🖵 Physi	cal				
Please provide a brief description of special needs:						
AMBASSAD	OR PROGRAM					
☐ I am interested in being an NCDA International Ambassador at the conference. ☐ I am an international participant and interested in having an NCDA Ambassador at the conference.						
NCDA ME	MBERSHIP					
Yes, I would like to join/renew NCDA membership and save on my conference registration fees.						
Regular Membe r (annual fee) For those who have an interest or involvement in career development.	\$95	\$				
Student Member (annual fee) Students enrolled in programs preparing them for counseling and other career development areas.	\$40	\$				
New Professional Member (annual fee) For graduates in their first year of employment in t career development field OR anyone new to NCDA regardless of employment history. New Profession are offered reduced membership dues for a limit of	A aals	\$				
PAYMENT						
 Payment must accompany registration form or registration will not be processed. Purchase Order Payments: A copy of PO must accompany registration form. Payment must be made in U.S. dollars. Foreign payment must include exchange fees. Foreign payments made by credit card will be charged a \$25 processing fee. Payment must be made payable to: National Career Development Association (FEI#: 52-6045839) A W-9 Form can be found at www.ncdaconference.org, click on Registration. Check Credit Card Purchase Order #						
Credit Card Number						
Expiration Date Security Code						
Cardholder Name						
Billing Address of Cardholder						
City, State, Zip, Country						